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TECHNOLOGY ADVISORY COMMITTEE
June 14, 2021
2:30 p.m. – 4:00 p.m.
Meeting Minutes

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In attendance: Beth Anne Carr, Dale Bondanza, Kathryn Brooks, Robert Sanders, Daryl Diamond, Liana Pernes-Muthing, Denise Vajanc, Harmoni Clealand, Jason Greenber, Jeff Stanley, Jennifer Harpalani, John Perez, Julio Gonzalez, Russell Kaufman, Matthew Fritzius, Michael Medina, Phillip Dunn, Raysa Lugo, Sasha Azouth, Rick Reynolds, Stephanie Bustillo, Stephanie Marsh, Susan Cantrick Vincent Newman, Camille Pontillo, Donna Flores, Janice Johnson, Matthew Bradford, Maximo Rosario, Michael Medina, Ed Hineline, Naveed Syed,

Agenda Items:

1. Call to Order – Beth Anne Carr, TAC Chair

   • Chat window should be used for questions. Please mute microphones. Attendance will be taken.
   • Check Quorum @ 2:45 (Informational Meeting only, if quorum not reached) – Informational meeting only as quorum not reached
   • START RECORDING!
   • If Quorum present - Approval of the minutes from the October 12, 2020 meeting – No quorum so no approval of minutes

2. Business before the Committee

   • **SIS Update (Jeff Stanley / Kathryn Brooks)**

   Reviewed the SIS Procurement timeline as a modernized SIS will position the District to advance on several strategic initiatives – Student Experience (Achievement and Equity/Personalized Pathways), Our Data, Our Tools (Data Governance & Use/Tool Development, Implementation & Use), Let's Connect (Public Relations, Partnerships, & Legislation)

   SIS is the key to us collecting the FTE (Full Time Equivalent – student) dollars needed to run the school district.

   Currently, we are at the section where we validate the requirements prior to coming up with the RFP that will hit the streets in July timeframe and allows us to select a vendor by the end of the school year. We are expecting this to be a 3-year process which we should complete in the 2023-2024 school year.

   The project is progressing on schedule and has achieved the milestones set forth to date. We have initiated the project, spoke with key stakeholders on envisioning the future, and will continue to gather input and requirements.

   Question: Application Security – how protected can we make this data? Is it protected in a cloud environment? We use our SAP application in the cloud, and it is where we as a district are going.

Our Security Office is part of all conversations with our vendor partner Gartner in helping the district make the decision for a new SIS.

• **IT Realignment Update (Phil Dunn / Dale Bondanza)**

IT organization chart will be going to the Board on 6/15 and if approved it will increase staff at the Office of Information and Technology. OIT will be recruiting over the summer for these additional positions.

Summer planning includes new devices for students and many other activities to get us ready for a successful upcoming school year.

Question: Are there going to be additional support staff to support school campuses? The Micro Techs sit in a different organization structure under OSPA. Technology support for the district report up to IT. So, additional micro tech vacancies will not be part of the OIT organizational chart.

Many schools do not have technical support staff**.** Therefore, there needs to be a discussion on how can schools advocate for the support needed with the refresh program that is currently happening? Moving the Micro Techs over to IT might be a solution to get better traction to cover the footprint needed. There will be many conversations regarding this next year.

Suggestion: If district IT is realigning itself, we also need our schools to realign so that every school has access to a micro tech at its location. We should have this discussion when school begins in August.

Suggestion: Group of floating people from IT to back up school's micro techs when they run into a jam? This is what the District does now when we need to augment the staff at schools.

• **VoIP Phase1 of 3 complete (Vince Vinueza)**

First phase is to migrate all analog digital systems to the VOIP Vaya systems. We will have 11 schools in August (phase 2) and then phase 3 will have 9 and then we will have completed the transition project.

• **Board Items for June/July/August (Harmoni Clealand)**

June procurement items – (1) Timekeeping Kronos (Renewal and Spend, (2) Schoolwires Web Community Manager (Blackboard), (3) Apple Computer

Cone of Silence – (1) Network Vulnerability Assessment RFP, (2) Print Devices ITB, and (3) SAP Hosting RFP

August Procurement items – (1) Mobile Radios, Accessories, and Service, (2) Local Government Radio System Utilization, (3) Intercom Enhancements and Maintenance, (4) Identity Management and SSO Software Solution, (5) Backup and Recovery Software Licensing, (6) Computer Servers

Policy on governing advisories – looking to see if committee members can serve for longer terms than just one year. Work will continue over the summer on the policy. Trying to make good changes that keep us within the Sunshine Law of the state. Trying to make them as friendly as possible to maintain quorum.

Have a great summer - we will see everyone again IN PERSON on August 9th, 2021 at the TSSC Annex for ALL voting members so we can establish a physical quorum to create a nominations committee for 21-22 and in turn VOTE on new officers at the September 13th, 2021 at the TSSC Annex. (Dale will be sending August - December invites within the next week or two.